



lives changed...forever!

Position

Kitchen and Dining Room Personnel

JOY expectations:

- To provide a personal example that is Christ honoring and experiences for guests ... children, youth, families and retreat groups that will further our motto of 'lives changed...forever'
- To invite people into an authentic relationship with Christ
- To provide programs that embrace fun, relationship building, service to others, respectfulness and Re "Creation"
- To provide services that are within approved budgets, comply with all legal, safety and health requirements, ensure others are treated in a respectful manner and that people, serving in subordinate roles are treated equitably and have access to conflict resolution when required.

Reports to:

Food Services Manager

In support roles staff will also report to the coordinating supervisor

Positions directly supervised:

Only if assigned by the Food Services Manager

Major responsibilities be they supervision/planning or everyday duties to be fulfilled

Including but not limited to the following responsibilities:

- Participate in a food handlers course
- Required for ten weeks during Family and Youth camps
- May include: dishwashing, area set-ups, sanitizing, dining room setups and service, interacting with guests, laundry, assisting the Food Services Manager or the Food Services Supervisor as requested.
- Specific daily food preparation and cleaning responsibilities
- Providing daily support to other departments as designated by the Food Services Manager and other coordinating supervisors
- Participate on a weekly changeover cleaning team

Working Conditions:

- Provision of staff accommodation and meals
- Equipment suitable to meet the food requirements of the guests and staff

Remediation process:

If a conflict relating to operational matters, attitude and/or conduct, should arise, every staff person must approach their immediate supervisor with the concern. If not settled at this first stage it will proceed through succeeding levels of responsibility until resolved. The final determination, if not reached earlier, will be the sole responsibility of the Executive Director

Specific measureable personal goals for current year

For the year 2018 all employees and staff are asked to embrace the following goals as we adjust for the future.

- In a spirit of servant leadership and humility I commit to the following:
 - I will honour and support those who lead me,
 - I will honour and support those who are working alongside me and
 - I will honour and support all whom I have been called to serve.
- In a spirit of servant leadership and humility, I commit to approaching people (within my sphere at JOY), if I may have caused conflict, undue concern or personal hurt. My desire is to address and attempt to heal any conflicts arising through my failure to do all I could to abide by JOY's policies and to honour those noted previously. Matters not addressed will indicate a failure to achieve my personal goal during my commitment with JOY.